ABBEY MEDICAL CENTRE

PPG MEETING 13 September 6.30pm

Present: Chris Barnatt, Richard Hepple, Thelma Hembury, Jean Yarnell, Dr Joanne Taplin, Debs Smith

Those present agreed that though we might not be quorate we will continue but not make any decisions on behalf of the group.

1. Apologies

Sue McNab, Gerry Coppel, Christine Tyldesley, Mr. Din

Debs and Joy alternate attendance

Mr Din will not be attending for the foreseeable future due to health problems

1. Minutes of the last meeting: Agreed
2. Matters Arising

Debs to talk with Sue re contacting schools and colleges to try and encourage younger members to join PPG. Debs to contact Darren and Georgia to see if they still want to be part of the PPG. Debs to talk to Sue re adding a section in the newsletter on recruiting new members and to arrange for a message to be included on prescriptions. **Action DS**

1. PRG Report. Richard reported back. See attached report.
2. Fundraising in November.

Dates agreed Wed 1 Nov afternoon surgery for the tombola and coffee morning Thurs 2 Nov. Need to agree times. Funds raised to go to Lincolnshire and Nottinghamshire Air Ambulance.

Thelma can help on Wednesday afternoon and Jean can help on Thursday morning. We need more volunteers so please let Sue know if and when you can help as soon as possible. Email to go out confirming times. Will make sure there is no confusion with tombola tickets and only have one colour. Action: **All helpers to contact Sue. Debs to confirm times.**

1. Golden Years.

Agreed with Sue’s idea to hold Christmas themed event. Suggested date Thursday 14 December? **Action: Debs to liaise with Sue on who might perform etc and will email all as we cannot wait until November meeting.**

1. Thursday phone message when we are closed. A patient contacted the practice to say that when we are closed on a Thursday pm it doesn’t give the time we re-open. Debs looked into this and was informed that we would need to have two separate messages and the patients would need to call twice, the first giving the closing times and the second time when the call is transferred to the out of hours service. It was agreed that it was preferable to stay as it is with patients having to make only one call.
2. Any other business

Debs reported that the recent Dignity and Respect Survey results have just been analysed and were very good. They will be discussed at a practice meeting in October and then brought to the November PPG meeting.

Date of next meeting: Thursday 16 November 1.00pm.